

**EAST INDIA PHARMACEUTICAL WORKS LIMITED**

**CIN :U24231WB1936PLC008598**

**Regd. Office : 6, Nandalal Bose Sarani, Kolkata-700 071**

**Tel : 033-2287-2262/3004/3007/3009/3041, 2283 0709**

**E-mail : [eastindia@eastindiapharma.org](mailto:eastindia@eastindiapharma.org)**

**Website : [www.eastindiapharma.org](http://www.eastindiapharma.org)**

**NOTICE FOR 80th ANNUAL GENERAL MEETING, BOOK CLOSURE & REMOTE E-VOTING**

Notice is hereby given that the Eightieth Annual General Meeting (AGM) of the Members of the Company will be held on Friday, 8th September, 2017 at 11.00 a.m. at Convention Centre (Mini Theatre Hall), Science City, J.B.S. Haldane Avenue, Kolkata- 700 046 to transact the businesses mentioned in the Notice convening the said AGM.

The Company has on 16<sup>th</sup> August, 2017 completed the despatch of the Annual Report and Notice of the AGM alongwith the Audited Financial Statements (both Standalone and Consolidated) for the financial year ended 31st March, 2017 and the Reports of Auditors and Directors, to the Members, whose names have appeared in the Register of Members for those holding share in physical mode and as downloaded from NSDL/CDSL for those holding in dematerialised mode, as on 7th August, 2017 being the cut off date either by e-mail to those e-mail ids registered with the Company or Depository Participant(s), as the case may be or by post at the address registered with the Company. The Annual Report and other communications sent electronically have been displayed on the Company's website [www.eastindiapharma.org](http://www.eastindiapharma.org) and also on the website of National Securities Depository Limited (NSDL) [www.evoting.nsdl.com](http://www.evoting.nsdl.com).

Notice is also given that pursuant to Section 91 of the Companies Act, 2013 read with Rule 10 of the Companies (Management and Administration) Rules, 2014 the Register of Members and Share Transfer Books of the Company will remain closed from Saturday, 2<sup>nd</sup> September, 2017 to Friday, 8th September, 2017 (both days inclusive) for the purpose of payment of dividend, if declared at the same Annual General Meeting.

Notice is also hereby given that in terms of Section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014 as amended by the Companies (Management and Administration) Amendment Rules, 2015 and Secretarial Standard – 2 on General Meeting, the Company is providing Remote E-Voting facility through National Securities Depository Limited (NSDL) to the Members holding shares on 1st September, 2017, to exercise their voting rights at the 80th Annual General Meeting of the Company and businesses may be transacted by voting through electronic means.

CS Mamta Binani, Practicing Company Secretary have been appointed as Scrutinizer to scrutinize the remote e-voting process in a fair and transparent manner.

i. The remote e-voting shall commence on 5<sup>th</sup> September, 2017 at 10.00 a.m. and end on 7<sup>th</sup> September, 2017 at 5.00 p.m. The remote e-voting module shall be disabled by NSDL for voting thereafter and members will not be allowed to vote electronically beyond the said date and time.

ii. Members holding shares in physical form or in dematerialized form as on the cut-off date i.e. 1st September, 2017, may cast their vote by remote e-voting or at the Annual General Meeting through ballot paper.

iii. Any person, who acquires shares of the Company and becomes a member of the Company after despatch of

the Notice and holding shares as on cut-off date, may obtain the log-in and id and password by sending request at [evoting@nsdl.co.in](mailto:evoting@nsdl.co.in). However, if you are already registered with NSDL for remote e-voting then you can use your existing user id and password for casting your vote. If you forget your password, you can reset it by using ""Forget User Details/ Password" option available on [www.evoting.nsdl.com](http://www.evoting.nsdl.com).

iv. The members entitled to vote but have not exercised their voting rights through remote e-voting may vote at the Annual General Meeting through ballot paper for all businesses mentioned in the Notice.

v. Members may participate in the Annual General Meeting even after exercising his voting rights through remote e-voting but shall not be entitled to cast their vote again in the AGM.

vi. Members can opt for only one mode of voting, i.e. remote e-voting or ballot paper. If a member casts vote by both modes, the votes cast through remote e-voting shall prevail and ballot shall be treated as invalid.

vii. Website address of the Company and NSDL: a. [www.eastindiapharma.org](http://www.eastindiapharma.org); b. [www.nsdl.co.in](http://www.nsdl.co.in)

viii. Contact details of persons responsible to address grievances connected with remote e-voting:

Name and Designation: Mr. Rajiv Ranjan, Asst Manager

Address: National Securities Depository Limited, Trade World, A Wing, 4<sup>th</sup> and 5<sup>th</sup> Floors, Karnels Mills Compound, Lower Parel, Mumbai, Maharashtra - 400 013

E-Mail ID: [rajivr@nsdl.co.in](mailto:rajivr@nsdl.co.in)

Phone No.: (022) 2499 – 4738 / 1800 222 990

OR

Name and Designation: Nirjhar Mukhopadhyay, Secretary & Chief Compliance Officer

Address: 6, Little Russell Street

Kolkata – 700 071

E-Mail ID: [cs@eastindiapharma.org](mailto:cs@eastindiapharma.org)

Phone No.: (033) 2287 3852

The result of remote e-voting shall be announced not later than three days after the conclusion of AGM of the Company. The result declared alongwith the Scrutinizer's Report shall be placed on the Company's website [www.eastindiapharma.org](http://www.eastindiapharma.org) and on the website of NSDL for information of the Members.

**A Member entitled to attend and vote at the Annual General Meeting is entitled to appoint a Proxy to attend and vote thereat instead of himself. A Proxy need not to be a member of the Company. The instrument appointing the Proxy, in order to be effective, must be received at the Registered Office of the Company, not less than forty – eight hours before the commencement of the Annual General Meeting.**

Place: Kolkata

Date: 16<sup>th</sup> August, 2017

For East India Pharmaceutical Works Limited

Sd/-

Nirjhar Mukhopadhyay  
Secretary & Chief Compliance Officer

